

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

23-50-M09062

**4. Report Date (MM/DD/YYYY)**

07-09-2014

**1. Recipient Name**

State of Maine, ConnectME Authority

**6. Reporting Period End Date:**

06-30-2014

**3. Street Address**

138 Statehouse Station,

**5. City, State, Zip Code**

Augusta, ME 04333-0138

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

01-01-2010

**7b. End Date: (MM/DD/YYYY)**

01-31-2015

**8. Designated Entity on Behalf of:**

State of Maine

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Mapping and Planning	3,136,000	2,938,653	94%
2	Address File	Address File Development	375,000	342,943	91%
3	Capacity Building		777,452	785,636	
4	Technical Assistance		690,040	301,733	44%
5	N/A				
6	N/A				
			\$4,978,492	\$4,368,965	88%

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

NA

10b. Staffing Table										
Job Title				FTE %	Project(s) Assigned			Change		
Sr. Project Manager				0	Data Collection/Mapping			No Change		
Project Manager				0	Data Collection/Mapping			No Change		
Programmer				0	Data Collection/Mapping			No Change		
GIS Analyst 3				0	Data Collection/Mapping			No Change		
GIS Technician 2				0	Data Collection/Mapping			No Change		
GIS Technician 3				0	Data Collection/Mapping			No Change		
Sr. Admin. Asst				0	Data Collection/Mapping			No Change		
Project Coordinator				0	Data Collection/Mapping			No Change		
				Add Row				Remove Row		
11. Subcontracts										
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)										
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)		
James W. Sewall	Data Collection	Yes	Yes	01/13/2010	01/31/2015	3,007,500	60,000	Data Collection	87	
James W. Sewall	Address File	Yes	Yes	08/24/2010	01/31/2015	375,000	0	Address File	13	
State Planning Office	Capacity Building	No	Yes	01/31/2011	01/31/2015	467,000	0	Capacity Building	100	
Department of education	Technical Assistance	No	Yes	02/02/2011	01/31/2015	511,640	115,000	Technical Assistance	100	
					Add Row				Remove Row	
11b. Describe any challenges encountered with vendors or subrecipients.										
NA										

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$67,670	\$263,629	\$331,299	\$245,025	\$136,680	\$381,705
Personnel Fringe Benefits	\$33,330	\$85,889	\$119,219	\$0	\$54,839	\$54,839
Travel	\$19,010	\$38,940	\$57,950	\$2,667	\$16,695	\$19,362
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Materials / Supplies	\$32,500	\$0	\$32,500	\$0	\$0	\$0
Subcontracts Total	\$4,361,140	\$175,000	\$4,536,140	\$3,921,305	\$102,864	\$4,024,169
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$315,380	\$769,885	\$1,085,265	\$199,969	\$772,001	\$971,970
Total Direct Costs	\$4,829,030	\$1,333,343	\$6,162,373	\$4,368,966	\$1,083,079	\$5,452,045
Total Indirect Costs	\$149,462	\$10,492	\$159,954	\$0	\$0	\$0
Total Costs	\$4,978,492	\$1,343,835	\$6,322,327	\$4,368,966	\$1,083,079	\$5,452,045
% of Total	79	21	100	80	20	100

  

13. Hardware / Software
13a. List any hardware/software purchased during this reporting period.  NA
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.  NA

  

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Elissa Burke

15c. Telephone  
(area code, number, and extension)

15d. Email Address

eburke@tilsontech.com

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

09-15-2014