

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

04-50-M09045

**4. Report Date (MM/DD/YYYY)**

02-17-2015

**1. Recipient Name**

Arizona Department of Administration - ADOA

**6. Reporting Period End Date:**

03-31-2015

**3. Street Address**

100 N. 15th Avenue, Suite 400,

**5. City, State, Zip Code**

Phoenix, AZ 85007

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

12-20-2009

**7b. End Date: (MM/DD/YYYY)**

01-31-2015

**8. Designated Entity on Behalf of:**

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Mapping & Addressing (Original-Supplemental)	3,983,418	3,758,693	94%
2	Original Planning Grant	Planning (Original)	499,971	499,897	100%
3	Capacity Building	Capacity Building (Supplemental)	886,950	849,028	96%
4	Technical Assistance	Technical Assistance (Supplemental)	523,840	506,378	97%
5	Planning Teams	Local & Regional Planning (Supplemental)	464,000	434,323	94%
6	N/A				
			\$6,358,179	\$6,048,319	95%

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

N/A

10b. Staffing Table			
Job Title	FTE %	Project(s) Assigned	Change
Executive Manager Broadband Planning & Public Safety Communications	10	Mapping & Addressing	No Change
Executive Manager Broadband Planning & Public Safety Communications	20	Capacity Building	No Change
Executive Manager Broadband Planning & Public Safety Communications	35	Technical Assistance	No Change
Executive Manager Broadband Planning & Public Safety Communications	35	Local & Regional Planning	No Change
Broadband Planning Program Director (ADOA-ASET)	10	Mapping & Addressing	No Change
Broadband Planning Program Director (ADOA-ASET)	20	Capacity Building	No Change
Broadband Planning Program Director (ADOA-ASET)	35	Technical Assistance	No Change
Broadband Planning Program Director (ADOA-ASET)	35	Local & Regional Planning	No Change
Broadband Grant Project Manager (ADOA-ASET)	10	Mapping & Addressing	No Change
Broadband Grant Project Manager (ADOA-ASET)	20	Capacity Building	No Change
Broadband Grant Project Manager (ADOA-ASET)	35	Technical Assistance	No Change
Broadband Grant Project Manager (ADOA-ASET)	35	Local & Regional Planning	No Change
State Cartographer (ASLD)	100	Mapping & Addressing	No Change
Assistant State Cartographer (ASLD)	100	Mapping & Addressing	No Change
Project Manager (ASLD)	100	Mapping & Addressing	No Change
State Land GIS Manager (ASLD)	100	Mapping & Addressing	No Change
Senior Analyst (ASLD)	100	Mapping & Addressing	No Change
Senior Analyst (ASLD)	100	Mapping & Addressing	No Change
Broadband Grant Project Support (ADOA-ASET)	10	Mapping & Addressing	No Change
Broadband Grant Project Support (ADOA-ASET)	20	Capacity Building	No Change
Broadband Grant Project Support (ADOA-ASET)	35	Technical Assistance	No Change
Broadband Grant Project Support (ADOA-ASET)	35	Local & Regional Planning	No Change
<b>Add Row</b>		<b>Remove Row</b>	
<b>11. Subcontracts</b>			

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Data Site Consortium	Data Collection	No	Yes	02/03/2010	12/30/2014	2,302,236	0	Mapping & Addressin	100
E911 (State and County)	Address File	No	Yes	12/01/2011	12/19/2014	371,136	0	Addressing	100
ATII	Technical Assistance	No	Yes	11/22/2011	12/19/2014	55,200	0	Technical Assistance	100
ATIC (Outreach & Conference Events)	Technical Assistance	No	Yes	08/14/2012	07/31/2013	35,000	0	Technical Assistance	100
Broadband Technical Assistance Fund Recipients	Technical Assistance	No	Yes	09/01/2012	12/19/2014	160,000	40,000	Technical Assistance	100
Broadband Local and Regional Planning Fund Recipients	Planning Teams	No	Yes	09/01/2012	12/19/2014	250,000	62,500	Local & Regional Pla	100
ASLD Other Contract (Mapping & Map Development, Communication & Cata Infrastructure, Addressing Tasks, Various)	Data Collection	No	Yes	02/26/2010	12/19/2014	350,885	473,400	Mapping & Addressin	100
ASLD Contract ADOA (Communication & Data Infrastructure, Various)	Data Collection	No	Yes	02/26/2010	12/19/2014	128,473	0	Mapping & Addressin	100
Data Site Consortium (Strategic Plan Development)	Planning Teams	No	Yes	04/30/2012	12/31/2012	30,000	0	Planning	100
ASET Other Contract (Data Analysis, Various, other)	Other	No	Yes	02/03/2010	12/19/2014	337,505	32,000	Planning	100
Verde Valley Regional Economic Organization	Planning Teams	No	Yes	11/21/2014	12/31/2014	36,100	9,025	Local & Regional Pla	100

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**11b. Describe any challenges encountered with vendors or subrecipients.**

The remaining financial adjustments were posted this quarter to accommodate for the funds that were misclassified as broadband by the sub-recipient, Arizona State Land Department. Part of the funds were posted in Q4 2014, as previously reported.

<b>12. Budget worksheet</b>						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
<b>Project Budget Element</b>	<b>Federal Funds Awarded</b>	<b>Approved Matching Funds</b>	<b>Total Budget</b>	<b>Federal Funds Expended</b>	<b>Approved Matching Funds Expended</b>	<b>Total Funds Expended</b>
<b>Personnel Salaries</b>	\$2,210,400	\$824,519	\$3,034,919	\$1,900,886	\$774,259	\$2,675,145
<b>Personnel Fringe Benefits</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Travel</b>	\$19,197	\$62,060	\$81,257	\$19,197	\$33,880	\$53,077
<b>Equipment</b>	\$79,373	\$43,000	\$122,373	\$39,698	\$0	\$39,698
<b>Materials / Supplies</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Subcontracts Total</b>	\$4,020,435	\$607,900	\$4,628,335	\$4,059,763	\$651,203	\$4,710,966
<b>Construction</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Direct Costs</b>	\$6,329,405	\$1,537,479	\$7,866,884	\$6,019,544	\$1,459,342	\$7,478,886
<b>Total Indirect Costs</b>	\$28,774	\$74,536	\$103,310	\$28,774	\$74,536	\$103,310
<b>Total Costs</b>	\$6,358,179	\$1,612,015	\$7,970,194	\$6,048,318	\$1,533,878	\$7,582,196
<b>% of Total</b>	80	20	100	80	20	100
<b>13. Hardware / Software</b>						
<p>13a. List any hardware/software purchased during this reporting period.  As reported Q4, C240 Cisco servers were purchased to replace the servers that supported the Arizona Broadband Map which had reached end of life. \$15,000 was funded from the grant towards the new servers in order to sustain the broadband mapping database and mapping tool, as well as the speed test and survey. This expense was attributed to the Equipment category.  Note: In this PPR, changes to the equipment category were made as follows: Items that were less than \$5,000 and expensed to equipment were moved to subcontracts. Software and data sets items that were expensed to equipment were moved to subcontracts. Matching funds expensed to equipment was moved to matching funds subcontracts. All these items were submitted to ADOA ASET from Arizona State Land Department.</p>						
<p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>N/A</p>						
<b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>						
<p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p> <p>14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.</p>						

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Alan Holcomb

15c. Telephone  
(area code, number, and extension)

602-542-8939

15d. Email Address

Alan.Holcomb@azdoa.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

04-30-2015