RECIPIENT NAME: The Office of the Governor, Arizona Office of Economic Recovery

AWARD NUMBER: 04-41-B10521

DATE: 01/30/2012

ANNUAL PERFORMANCE PROGRESS REPOR	RT FOR	PUBLIC COMPI	UTER CENTERS
General Information			
Federal Agency and Organizational Element to     Which Report is Submitted     2. Award Identification	ation Num	ber	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration  04-41-B10521			829811475
4. Recipient Organization			
The Office of the Governor, Arizona Office of Economic Recovery 1700	) W Wash	ington Street, Pho	penix, AZ 85007-2812
5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this	the last Annual Re	port of the Award Period?
12-31-2011		○ Yes	s • No
7. Certification: I certify to the best of my knowledge and belief that this repurposes set forth in the award documents.	port is cor	rect and complete	for performance of activities for the
7a. Typed or Printed Name and Title of Certifying Official		7c. Telephone (are	ea code, number and extension)
Luis Marquez			
		7d. Email Address	<u> </u>
		lmarquez@az.go	ov .
7b. Signature of Certifying Official		7e. Date Report Si	ubmitted (MM/DD/YYYY):
Submitted Electronically		01-30-2012	

OMB CONTROL NUMBER: 0660-0037 EXPIRATION DATE: 12-31-2013 DATE: 01/30/2012

PROJECT INDICATOR	S							
1. Are you establishing	new Public Co	mputer Ce	enters (PCCs)	or impro	vinç	g existing PCCs?		
○ New ● Impr	oved O Both	1						
2. How many PCCs wer numbers to date. Figur should only count the F improvements should r	es should be re PCCs that were	eported cu fully esta	umulatively fro	m award	d inc	ception to the end of	the most recent calend	ar year. Recipients
Inst	itutions		Estab	lished		Improved		Гotal
Schools (K-12)				0		0		0
Libraries				0		59		59
Community Colleges				0		0		0
Universities / Colleges	<b>;</b>			0		0		0
Medical / Health care I	acilities			0		0		0
Public Safety Entities				0		0		0
Job-Training and/or E	conomic Devel	opment		0		0		0
Other Community Sup	port-Governme	ental		0		0		0
(please specify): N/A			· ·	U		0		0
Other Community Sup	port- <i>Non-Gove</i>	rnmental		0		0		0
(please specify): N/A						0		
3. Please complete the date.	following chart	for each	PCC establish	ed or im	prov	ved using BTOP fund	s. Please provide actu	al total numbers to
3.a. New PCCs								
New PCC Address	Number Workstation Available to th	ons	Total Hour Operation pe hour Busines	er 120-	Ор	Total Hours of peration per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
0	0		0			0	0	0
		Add N	New PCC		Rei	move New PCC		
3.b. Improved PCCs								
New PCC Address	Number Workstati Available to th	ons	Total Hour Operation pe hour Busines	er 120-	Ор	Total Hours of peration per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Prior to Improvement								
APACHE: Round Valley Public Library, 179 South Main St, Eagar, AZ, 85925	28		21			4	2	173
APACHE: St. Johns Public Library, 35 S 3rd West, St. Johns, AZ, 85936	26		39			4	2	117
APACHE: Vernon Public Library, 10 Main Street, Vernon, AZ, 85940	4		12			0	2	6
COCHISE: Sunsites Community Library, 210 North Ford Road, Pearce, AZ,	4		21			4	3	78

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DATE: 01/30/2012					
Prior to Improvement					
COCHISE: City of Douglas Public Library, 560 East 10th Street, Douglas, AZ, 85607-2010	5	45	8	10	686
COCONINO: Flagstaff Public Library, 300 West Aspen, Flagstaff, AZ, 86001-5304	51	53	7	10	707
COCONINO: Williams Public Library, 113 South 1st Street, Williams, AZ, 86046-2596	20	38	4	10	277
GILA: Miami Memorial Library, 282 South Adonis Avenue, Miami, AZ, 85539-1402	9	39	4	1.5	81
MARICOPA: Buckeye Public Library, 310 North 6th Street, Buckeye, AZ, 85326-2439	16	50	0	6	644
MARICOPA: Desert Foothills Library, 38443 North Schoolhouse Road, Cave Creek, AZ, 85331-8647	22	48	10	10	95
MARICOPA: Law & Research Library, 177 W. Washington, Suite 200, Phoenix, AZ, 85007	0	30	0	10	200
MARICOPA: Aguila Public Library, 51300 West U.S. 60, Aguila, AZ, 85320	8	40	7	10	286
MARICOPA: Ed Robson Branch Library, 9330 East Riggs Road, Sun Lakes, AZ, 85248-7404	9	41	8	10	415
MARICOPA: El Mirage Branch Library, 14011 North 1st Avenue, El Mirage, AZ, 85335-3238	0	41	8	10	627
MARICOPA: Fountain Hills Branch Library, 12901 North La Montana Drive, Fountain Hills, AZ, 85268-3857	47	56	8	10	1,018

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DATE: 01/30/2012				EXI INATION	NDATE: 12-31-2013
MARICOPA: Gila Bend Branch Library, 202 North Euclid, Gila Bend, AZ, 85337	5	40	0	10	139
MARICOPA: Goodyear Branch Library, 250 North Litchfield Road, Suite 185, Goodyear, AZ, 85338	6	38	7	10	17
MARICOPA: Guadalupe Branch Library, 9241 South Avenida del Yaqui, Guadalupe, AZ, 85283-2529	8	40	0	10	558
MARICOPA: Litchfield Park Branch Library, 101 West Wigwam Blvd, Litchfield Park, AZ, 85340-4643	8	56	8	10	907
MARICOPA: North Valley Regional Library, 40410 North Gavilan Peak Parkway, Anthem, AZ, 85086-2754	54	56	12	10	1,659
MARICOPA: Northwest Regional Library, 16089 North Bullard Avenue, Surprise, AZ, 85374-7417	64	57	13	10	3,410
MARICOPA: Perry Branch Library, 11965 East Queen Creek Road, Gilbert, AZ, 85296-0329	39	47	7	10	1,300
MARICOPA: Queen Creek Branch Library, 21802 South Ellsworth Road, Queen Creek, AZ, 85242-9327	34	52	8	10	989
MARICOPA: Southeast Regional Library, 775 North Greenfield Road, Gilbert, AZ, 85234-5030	55	51	7	10	3,653
MARICOPA: Sun City Branch Library, 16828 North 99th Avenue, Sun City, AZ, 85351-1299	14	42	8	10	0
MARICOPA: White Tank Branch Library, 20304 W White Tank Mountain Rd, Waddell,	44	0	0	10	0

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DATE: 01/30/2012				EXPIRATION	N DATE: 12-31-2013
AZ, 85355					
MARICOPA: Tolleson Public Library, 9555 West Van Buren, Tolleson, AZ, 85353-2816	20	46	4	1.4	229
NAVAJO: Holbrook Public Library, 403 Park Street, Holbrook, AZ, 86025-2701	12	38	4	3	126
NAVAJO: Show Low Public Library, 181 North 9th Street, Show Low, AZ, 85901	38	52	7	6	646
NAVAJO: Snowflake- Taylor Public Library, 418 South 4th West, Snowflake, AZ, 85937-5549	14	37	4	3	173
PIMA: Joel D. Valdez Main Library, 101 North Stone Avenue, Tucson, AZ, 85701-1501	50	50	11	10	2,366
PIMA: Eckstrom- Columbus Library, 4350 East 22nd Street, Tucson, AZ, 85711-5706	16	47	12	10	1,060
PIMA: El Pueblo Library, 101 West Irvington, Tucson, AZ, 85714-3050	13	41	8	10	521
PIMA: El Rio Library, 1390 West Speedway, Tucson, AZ, 85745-2324	5	41	0	10	160
PIMA: Geasa-Marana Library, 13370 Lon Adams Road, Marana, AZ, 85653-9050	7	32	8	10	220
PIMA: Joyner-Green Valley Library, 601 North La Canada Drive, Green Valley, AZ, 85614-3496	22	47	12	10	1,017
PIMA: Kirk-Bear Canyon Library, 8959 East Tanque Verde Road, Tucson, AZ, 85749-9504	19	47	12	10	1,326
PIMA: Martha Cooper Branch Library, 1377 North Catalina Avenue, Tucson, AZ,	21	47	12	10	1,221

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DATE: 01/30/2012				EXPIRATION	I DATE: 12-31-2013
85712-3915					
PIMA: Miller-Golf Links Library, 9640 East Golf Links Road, Tucson, AZ, 85730-1460	21	47	8	10	861
PIMA: Nanini Library, 7300 North Shannon Road, Tucson, AZ, 85741-2137	17	47	12	10	824
PIMA: Quincie-Douglas Branch Library, 1585 East 36th Street, Tucson, AZ, 85713-3703	36	47	12	10	1,114
PIMA: Sam Lena-South Tucson Library, 1607 South 6th Avenue, Tucson, AZ, 85713-2803	26	39	12	10	743
PIMA: Santa Rosa Learning Center Library, 1075 South 10th Avenue, Tucson, AZ, 85701-2900	38	36	8	10	420
PIMA: Valencia Library, 202 West Valencia Road, Tucson, AZ, 85706-6897	30	47	12	10	1,133
PIMA: Wheeler Taft Abbett Sr., 7800 North Schisler Drive, Tucson, AZ, 85743-7279	56	47	12	10	1,036
PIMA: Woods Memorial Library, 3455 North First Avenue, Tucson, AZ, 85719-1894	23	47	12	10	1,469
PINAL: Vista Grande Library, 1556 N. Arizola Rd., Casa Grande, AZ, 85122	34	45	4	3	0
SANTA CRUZ: Patagonia Public Library, 346 Duquesne, Patagonia, AZ, 85624-0415	9	35	4	6	157
YAVAPAI: Cottonwood Public Library, 100 South 6th Street, Cottonwood, AZ, 86326-4238	23	48	7	3	721
YAVAPAI: Prescott Public Library, 215 East Goodwin Street, Prescott, AZ,	64	52	12	10	2,764

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DATE: 01/30/2012				EXPIRATION	N DATE: 12-31-2013
86303-3998					
YAVAPAI: Prescott Valley Public Library, 7401 East Civic Circle, Prescott Valley, AZ, 86314-2228	59	52	6	10	851
YUMA: Yuma County Main Library, 2951 South 21st Drive, Yuma, AZ, 85364-7751	91	44	8	0	0
YUMA: Dateland Branch Library, Avenue 64E and Interstate 8, Dateland, AZ, 85333	32	38	0	1.5	143
YUMA: Foothills Branch Library, 13226 East South Frontage Road, Yuma, AZ, 85367-7416	55	33	8	1.5	468
YUMA: Heritage Branch Library, 350 Third Avenue, Yuma, AZ, 85364-3897	48	33	8	1.5	1,488
YUMA: Roll Branch Library, 5151 South Avenue 39 East, 5151 South Avenue 39E, Roll, AZ, 85347-9500	41	38	0	1.5	71
YUMA: San Luis Branch Library, 1075 N 6th Ave, San Luis, AZ, 85349	62	39	8	1.5	457
YUMA: Somerton Branch Library, 240 Canal Street, Somerton, AZ, 85350	46	33	8	1.5	579
YUMA: Wellton Branch Library, 28790 San Jose Ave, Wellton, AZ, 85356	58	33	8	1.5	432
'	1	Add New PCC	Remove New PCC	,	1
After Improvement					
APACHE: Round Valley Public Library, 179 South Main St, Eagar, AZ, 85925	29	12	4	2.5	364
APACHE: St. Johns Public Library, 35 S 3rd West, St. Johns, AZ, 85936	27	39	4	2.5	277
	<u> </u>				<u> </u>

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DATE: 01/30/2012					DATE: 12-31-2013
APACHE: Vernon Public Library, 10 Main Street, Vernon, AZ, 85940	5	30	0	2.5	12
COCHISE: Sunsites Community Library, 210 North Ford Road, Pearce, AZ, 85625-4042	5	21	2	5	34
COCHISE: City of Douglas Public Library, 560 East 10th Street, Douglas, AZ, 85607-2010	17	43	4	5	74
COCONINO: Flagstaff Public Library, 300 West Aspen, Flagstaff, AZ, 86001-5304	52	53	8	10	2,473
COCONINO: Williams Public Library, 113 South 1st Street, Williams, AZ, 86046-2596	21	49	3	8	0
GILA: Miami Memorial Library, 282 South Adonis Avenue, Miami, AZ, 85539-1402	21	39	4	1.5	1,403
MARICOPA: Buckeye Public Library, 310 North 6th Street, Buckeye, AZ, 85326-2439	17	44	0	0	587
MARICOPA: Desert Foothills Library, 38443 North Schoolhouse Road, Cave Creek, AZ, 85331-8647	23	45	10	0	144
MARICOPA: Law & Research Library, 177 W. Washington, Suite 200, Phoenix, AZ, 85007	1	45	0	10	0
MARICOPA: Aguila Public Library, 51300 West U.S. 60, Aguila, AZ, 85320	9	75	7	1.5	0
MARICOPA: Ed Robson Branch Library, 9330 East Riggs Road, Sun Lakes, AZ, 85248-7404	10	41	8	1.5	0
MARICOPA: El Mirage Branch Library, 14011 North 1st Avenue, El Mirage, AZ,	1	41	8	1.5	0

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DATE: 01/30/2012				27.0.11.01.11.01	I DATE: 12-31-2013
85335-3238					
MARICOPA: Fountain Hills Branch Library, 12901 North La Montana Drive, Fountain Hills, AZ, 85268-3857	48	40	8	10	0
MARICOPA: Gila Bend Branch Library, 202 North Euclid, Gila Bend, AZ, 85337	17	39	0	1.5	0
MARICOPA: Goodyear Branch Library, 250 North Litchfield Road, Suite 185, Goodyear, AZ, 85338	7	38	7	1.5	0
MARICOPA: Guadalupe Branch Library, 9241 South Avenida del Yaqui, Guadalupe, AZ, 85283-2529	9	40	0	1.5	0
MARICOPA: Litchfield Park Branch Library, 101 West Wigwam Blvd, Litchfield Park, AZ, 85340-4643	9	56	8	1.5	0
MARICOPA: North Valley Regional Library, 40410 North Gavilan Peak Parkway, Anthem, AZ, 85086-2754	71	56	4	10	0
MARICOPA: Northwest Regional Library, 16089 North Bullard Avenue, Surprise, AZ, 85374-7417	65	56	12	10	0
MARICOPA: Perry Branch Library, 1965 East Queen Creek Road, Gilbert, AZ, 85296-0329	40	42	6	10	0
MARICOPA: Queen Creek Branch Library, 21802 South Ellsworth Road, Queen Creek, AZ, 85242-9327	35	52	8	10	0
MARICOPA: Southeast Regional Library, 775 North Greenfield Road, Gilbert, AZ, 85234-5030	56	51	11	10	0

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DATE: 01/30/2012				LXI IIXTION	NDATE: 12-31-2013
MARICOPA: Sun City Branch Library, 16828 North 99th Avenue, Sun City, AZ, 85351-1299	15	40	8	1.5	0
MARICOPA: White Tank Branch Library, 20304 W White Tank Mountain Rd, Waddell, AZ, 85355	45	41	7	1.5	0
MARICOPA: Tolleson Public Library, 9555 West Van Buren, Tolleson, AZ, 85353-2816	21	0	0	1.5	182
NAVAJO: Holbrook Public Library, 403 Park Street, Holbrook, AZ, 86025-2701	24	32	8	2.5	93
NAVAJO: Show Low Public Library, 181 North 9th Street, Show Low, AZ, 85901	39	45	7	10	805
NAVAJO: Snowflake- Taylor Public Library, 418 South 4th West, Snowflake, AZ, 85937-5549	15	0	0	2.5	223
PIMA: Joel D. Valdez Main Library, 101 North Stone Avenue, Tucson, AZ, 85701-1501	54	50	11	10	2,561
PIMA: Eckstrom- Columbus Library, 4350 East 22nd Street, Tucson, AZ, 85711-5706	17	47	0	10	1,044
PIMA: El Pueblo Library, 101 West Irvington, Tucson, AZ, 85714-3050	14	41	0	10	614
PIMA: El Rio Library, 1390 West Speedway, Tucson, AZ, 85745-2324	6	41	0	10	146
PIMA: Geasa-Marana Library, 13370 Lon Adams Road, Marana, AZ, 85653-9050	8	32	8	10	162
PIMA: Joyner-Green Valley Library, 601 North La Canada Drive, Green Valley, AZ, 85614-3496	23	47	0	10	764

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DATE: 01/30/2012				EXFINATION	IDATE: 12-31-2013
PIMA: Kirk-Bear Canyon Library, 8959 East Tanque Verde Road, Tucson, AZ, 85749-9504	20	47	0	10	673
PIMA: Martha Cooper Branch Library, 1377 North Catalina Avenue, Tucson, AZ, 85712-3915	22	47	0	10	1,161
PIMA: Miller-Golf Links Library, 9640 East Golf Links Road, Tucson, AZ, 85730-1460	22	47	12	10	853
PIMA: Nanini Library, 7300 North Shannon Road, Tucson, AZ, 85741-2137	18	47	0	10	777
PIMA: Quincie-Douglas Branch Library, 1585 East 36th Street, Tucson, AZ, 85713-3703	37	47	0	10	933
PIMA: Sam Lena-South Tucson Library, 1607 South 6th Avenue, Tucson, AZ, 85713-2803	27	39	0	10	861
PIMA: Santa Rosa Learning Center Library, 1075 South 10th Avenue, Tucson, AZ, 85701-2900	39	41	0	10	406
PIMA: Valencia Library, 202 West Valencia Road, Tucson, AZ, 85706-6897	31	47	0	10	1,214
PIMA: Wheeler Taft Abbett Sr., 7800 North Schisler Drive, Tucson, AZ, 85743-7279	57	47	0	10	1,100
PIMA: Woods Memorial Library, 3455 North First Avenue, Tucson, AZ, 85719-1894	24	47	0	10	1,458
PINAL: Vista Grande Library, 1556 N. Arizola Rd., Casa Grande, AZ, 85122	35	0	0	5	613
SANTA CRUZ: Patagonia Public Library, 346 Duquesne, Patagonia, AZ, 85624-0415	10	35	4	8	134

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YANAPAL Cottonwood   Public Library, 100   Soruh 18h Street, Cottonwood, IX, 88328-4288   24   36   4   2.5   348	DATE: 01/30/2012				EXPIRATION	N DATE: 12-31-2013
Public Library, 216 East Goodwin Street. Prescott, AZ, 6630-3986	Public Library, 100 South 6th Street, Cottonwood, AZ,	24	36	4	2.5	348
Valley Public Library, 7401 East Civic Circle, Prescott Valley, AZ, 86314-228         60         41         6         10         877           YUMA: Yuma County Main Library, 2951 South 21st Drive, Yuma, AZ, 85364-7751         103         56         8         8         0           YUMA: Potelland Branch Library, 2951 South 21st Drive, Yuma, AZ, 85364-7751         103         36         0         1.5         98           YUMA: Dateland, AZ, 85333         33         36         0         1.5         98         38           AVIDA: Foothills Branch Library, 13226         56         34         7         5         622         5622         56         34         7         5         5622         5622         56367-7416         56         34         7         5         998         5622         56367-7416         5         998         34         7         5         998         34         7         5         998         34         7         5         998         34         7         5         998         34         7         5         998         34         7         5         998         34         7         5         998         34         7         5         998         34         7         5 <t< td=""><td>Public Library, 215 East Goodwin Street, Prescott, AZ,</td><td>75</td><td>48</td><td>16</td><td>10</td><td>2,077</td></t<>	Public Library, 215 East Goodwin Street, Prescott, AZ,	75	48	16	10	2,077
Main Library, 2951 South 215 Drive, Yuma, AZ, 85384-7751         103         56         8         8         0           YUMA: Dateland Branch Library, Avenue 642 and Interstate 8, Dateland, AZ, 85333         33         36         0         1.5         98           HYUMA: Foothila Branch Library, 19226         East South Frontage Road, Yuma, AZ, 85386-7416         56         34         7         5         622           Fand Library, 1920 Find Avenue, Yuma, AZ, 85386-3897         49         34         7         5         998           YUMA: Roll Branch Library, 1951 South Avenue 39 East, 5151 South Avenue 315 East East East East East East East East	Valley Public Library, 7401 East Civic Circle, Prescott Valley, AZ,	60	41	6	10	877
Branch Library, Avenue	Main Library, 2951 South 21st Drive,	103	56	8	8	0
Stand Library, 13226   East South Frontage Road, Yuma, AZ, 85367-7416   Stand Library, 350   Third Avenue, Yuma, AZ, 85364-3897   A2   Stand Library, 350   Stand Library, 350   Stand Library, 3151 South Avenue 39 East, 5151 South Avenu	Branch Library, Avenue 64E and Interstate 8,	33	36	0	1.5	98
Branch Library, 350	Branch Library, 13226 East South Frontage Road, Yuma, AZ,	56	34	7	5	622
Library, 5151 South Avenue 39 East, 5151 South A	Branch Library, 350 Third Avenue, Yuma,	49	34	7	5	998
Branch Library, 1075 N   6th Ave, San Luis, AZ, 85349	Library, 5151 South Avenue 39 East, 5151 South Avenue 39E,	42	38	0	1.5	34
Branch Library, 240 Canal Street, Somerton, AZ, 85350  YUMA: Wellton Branch Library, 28790 San Jose Ave, Wellton, AZ, 85356  Add New PCC  Remove New PCC  4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)	Branch Library, 1075 N 6th Ave, San Luis, AZ,	63	39	8	5	479
Library, 28790 San Jose Ave, Wellton, AZ, 85356  Add New PCC  Remove New PCC  4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)	Branch Library, 240 Canal Street,	47	34	7	5	872
4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)	Library, 28790 San Jose Ave, Wellton, AZ,	59	34	8	5	445
4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)		Ad	d New PCC	Remove New PCC	1	1
	4.a. Please check the pr					
				,		

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## 4.b. If "other," please specify the primary use of the PCCs:

Open access time as PACs (Public Access Computer) restricted to job-seekers only.

5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
N/A	0	0	0	N/A
Totals:		0	0	

Add Equipment

Remove Equipment

6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported cumulatively from award inception to the end of the most recent calendar year.

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Open Lab Access	120	75	96
Multimedia	0	0	0
Office skills	0	0	0
ESL	0	0	0
GED	0	0	0
College Preparatory Training	0	0	0
Basic Internet and Computer Use	40	16	23
Certified Training Programs	0	0	0
Career Exploration & Self Assessment, Resumes & Cover Letters, Job Search & Other (please specify): Applications, Interviewing	34	18	17
Total	194	109	136

7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).

As anchor points in communities, libraries are much more prevalent than alternative sites considered; such as, Arizona Workforce One-Stop or Department of Economic Security (DES) offices. One of the top goals of BTOP2 grant for Arizona was to provide broadband access to the under-served and under-privileged populations, with special emphasis on providing access and help in job search

The BTOP2 project's Virtual Workforce Workstations (VWW) are single computers distributed to 205 libraries across Arizona and this represents approximately 95% of all public libraries in Arizona. Although the VWW is another PAC (Public Access Computer) for these libraries, it is reserved for exclusive use by job-seekers. The maximum use time for the VWW is at least double that of any other PAC in order to give time for the patrons to complete job search and job application processes. As many as feasible, and at least one of the librarians, are strongly encouraged to participate in training provided by Arizona Workforce in order to be able to assist patrons in the use of the VWW. As well, the AzJAC project ("Arizona Job Assistance Center @ your local library" which is the branding name for BTOP2 in Arizona) is providing a common portal managed by the AzJAC project team where links, resources, and other offerings are constantly being researched and updated.

The BTOP2 project's Job Help Hubs (JHH) is a computer lab of 10 student computers associated with a part-time instructor that offers both structured classes as well as open use time. By design, the computer lab is mobile and the participating libraries with JHH are strongly encouraged to utilize the JHH equipment at other venues, whether supervised by the part-time instructor, the JHH library, another library, or a partner. Classes range from basic computer skills to adult education such as GED or any adult education that would enhance a patron's resume such as ESL classes.

Arizona Workforce funding has been reduced when compared to previous years. However, Workforce has a program to certify sites as "Access Points" when the sites are not funded or managed by the State, County Workforce or DES. Workforce establishes that the site RECIPIENT NAME: The Office of the Governor, Arizona Office of Economic Recovery

AWARD NUMBER: 04-41-B10521 OMB CONTROL NUMBER: 0660-0037

DATE: 01/30/2012 EXPIRATION DATE: 12-31-2013 Ishall satisfy equipment, access time, in-person assistance, and trained staff requirements. In return, Workforce provides support and

shall satisfy equipment, access time, in-person assistance, and trained staff requirements. In return, Workforce provides support and much of the offerings they provide at One-Stops while the sites provide utilization statistics. Arizona planned for all JHH sites to become Workforce 'Access Points' to offer the most to patrons and be part of the sustain ability goal.

8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).

Whenever possible, local small businesses were utilized in providing materials or services. A small local publisher was used to print marketing materials and two small on-line entrepreneurial businesses were used to supply flash drives and ear-buds to the participating libraries. A small Temporary Employment Agency was used to supply six Job Help Hub instructors. None of the small businesses utilized to date, has 8(a) status; although, one is currently applying.

9. Please describe any best practice:	I lessons learned that can be shared with other	r similar BTOP projects (900 words or less).
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LESSON LEARNED: In order to request reimbursement, it is necessary for participating libraries to document equipment received by them. Relying on the participating libraries to submit the lists of equipment received at their location was not effective and created unnecessary delays. Therefore, the process was changed to sending them a list of what should have been shipped and they would verify the list, sign off for items actually received, and return it. Additionally, the signed list was accepted via fax as opposed to requiring it be physically mailed. The compliance rate increased significantly to receiving almost 100% of them within 30 days.