ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	**2. Award Identification Number** 02-42-B10560	**3. DUNS Number** 809386824

4. Recipient Organization

Education & Early Development, Alaska Department of 801 W 10TH ST STE 200, Juneau, AK 998011878

5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2011	**6. Is this the last Annual Report of the Award Period?** ◯ **Yes** ⊙ **No**

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official Alex Pock	**7c. Telephone (area code, number and extension)**
	7d. Email Address alex.pock@alaska.gov
7b. Signature of Certifying Official Submitted Electronically	**7e. Date Report Submitted (MM/DD/YYYY):** 01-30-2012

PROJECT INDICATORS

1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs?

(•) **New**   ( ) **Improved**   ( ) **Both**

2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).

Institutions	Established	Improved	Total
Schools (K-12)	0	0	0
Libraries	1	0	1
Community Colleges	0	0	0
Universities / Colleges	0	0	0
Medical / Health care Facilities	0	0	0
Public Safety Entities	0	0	0
Job-Training and/or Economic Development Institution	0	0	0
Other Community Support-*Governmental* (please specify): n/a	0	0	0
Other Community Support-*Non-Governmental* (please specify): n/a	0	0	0

3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.

3.a. New PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Cooper Landing Community Library Mile .8 Bean Creek Rd. Cooper Landing, AK 99572	3	18	3	1.5	15

Add New PCC	Remove New PCC

3.b. Improved PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Prior to Improvement					
0	0	0	0	0	0

Add New PCC	Remove New PCC

After Improvement					
0	0	0	0	0	0

Add New PCC	Remove New PCC

4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)

[✓] **Open Lab Time**   [✓] **Other**   [✓] **Training**

4.b. If "other," please specify the primary use of the PCCs:

Library electronic services.

5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
Cisco Systems	C20 Video Conference Unit	6,096	21	Units were deployed to libraries that are large enough to house a 46"-60" monitor either mounted to the wall or on a cart.
Cisco Systems	EX60 Video Conference Unit	5,794	21	Units we deployed to smaller libraries that do not have the wall space for a large monitor or the storage space to house a large monitor on a cart.
Totals:		11,890	42	

[Add Equipment]   [Remove Equipment]

6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported cumulatively from award inception to the end of the most recent calendar year.

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Open Lab Access	53,500	1,473	0
Multimedia	40	40	120
Office skills	0	0	0
ESL	0	0	0
GED	0	0	0
College Preparatory Training	0	0	0
Basic Internet and Computer Use	89	89	302
Certified Training Programs	0	0	0
Other (please specify): Project Presentations, Video Conference	276	265	1,643
Total	53,905	1,867	2,065

7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).
By providing the PCCs in our project with the latest computer and video conference technology as well as increasing their broadband capabilities,they are now able to decrease the dependence on expensive travel to visit job training centers or employment agencies. They are able to complete on-line job applications, attend training and continuing education from the PCC for the first time. IT aides were able to learn basic troubleshooting, on-line resources, and videoconferencing basics, skills that will be useful throughout their communities and improve their future job prospects.

8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).
None

9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).
Be persistent with vendors as well as end users. Due to the logistical limitations that we face in Alaska, purchased items that may easily be delivered to larger cities in the state may be delayed on the way to more remote locations, especially during the holiday season. This causes considerable delays in paying vendors when accounting policy states that invoices will not be paid until receipt of goods is confirmed. It is important to impress upon participating PCCs that they need to use their equipment checklists to report delays in delivery or completion of orders.

Plan ahead when purchasing specialized equipment that may be in low stock and high demand. In our case the videoconference

equipment for the larger libraries was back-ordered and took 2 months to be delivered. As a consequence we've had to adjust our expectations about what a reasonable delivery period is.

Unanticipated delays in broadband deployment have led us to have weekly meetings with our bandwidth vendor in which we review the progress or lack thereof for installations in each community so that we can adjust our deployment of equipment as mandated in our special award condition.