



FIRST PERFORMANCE PROGRESS REPORT 2010

1. Recipient Organization (Name and complete address including zip code) Rockbridge, County of, 150 S. Main St., Ste. 6, Lexington, VA 24450-2359	2. Award Identification Number NT10BIX5570129
3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of your award period. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., environmental assessment, design, rights of way) to structure your answer. (500 words or less)</i> <i>During the first quarter, the award agreement, NTIA welcome packet, special award conditions and recipient handbook were reviewed with staff participating in webinars. Enrollment was completed for ASAP system, PAM and federalreporting.gov. The award was accepted. The environmental assessment preliminary process was initiated with contact to agencies and procuring professional services effective November 1, 2010 to facilitate regulatory and compliance requirements, compile required documentation and analysis, submit draft environmental assessment by January 31, 2011 and apply NTIA comments and submit Final Environmental Assessment as required with all services complying with requirements set forth in the Environmental Assessment Guidance for BTOP Award Recipients. The costs for such services shall not exceed \$9,500.</i> <i>Request for qualifications for project management services were issued with four statements of qualifications received from four firms that were narrowed to two firms interviewed and ranked with the top ranked firm selected that contract negotiations now are underway to be completed by November 1, 2010 with services to begin immediately. Registration has been completed for attendance to the November 8-10, 2010 BTOP workshop. No expenditures have been made to date with expenditures to begin in November 2010 through completion of the project.</i> <i>From November 1, 2010 through December 31, 2010 business and financial planning will be updated and detailed network design and engineering will occur to GIS map community anchor tenants, fiber layout for middle mile and DSL expansion, design of network, pole survey work, begin permitting application, right of way approval process, leases and completion of engineering drawings. Also, the request for proposals for design build of the co-location data center will be issued with responses to be due for consideration in January, 2011 for construction of center to begin in March/April 2011.</i> <i>Procurement for network equipment, construction and management software is to occur begin February through April 2011 with twelve months of construction of network beginning in April 2011 which at the same time developing pricing and policies with service providers. In April of 2012 network installation and testing will be performed along with operations policies and procedures and procuring outside plant maintenance provider. Awareness and marketing will be ongoing throughout the project with development of website, community outreach activities and marketing materials. The entire system will be live and operational by December 31, 2012.</i>	
4. Performance Projections (Q2) <i>Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g.,</i>	

environmental assessment, design, rights of way) to structure your answer. (500 words or less)

During the next quarter, the focus will be on beginning project management services and completion the environmental assessment that is not to exceed a cost of \$9,500. Project management services will begin with business and financial planning updated and network design for a cost of \$5,000. Solicitation for request for proposals for design/build of the data co-location center/facility will occur with only proposal advertising costs of not to exceed \$600.

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

5a. Typed or Printed Name and Title of Authorized Certifying Official	5c. Telephone (<i>area code, number and extension</i>) (540) 463-4361
Claire A. Collins, County Administrator	5d. Email Address claire_collins@co.rockbridge.va.us
5b. Signature of Authorized Certifying Official	5e. Date Report Submitted (<i>Month, Day, Year</i>) 10/28/2010

According to the Paperwork Reduction Act, as amended, no person is required to respond to, nor shall any person be subject to penalty for failure to comply with, a collection of information subject to the requirements of the PRA, unless that collection of information displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 1 hour and 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Anthony G. Wilhelm, Director, Broadband Technology Opportunities Program, Office of Telecommunications and Information Applications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 4887, Washington, D.C. 20230.