



FIRST PERFORMANCE PROGRESS REPORT 2010

1. Recipient Organization (<i>Name and complete address including zip code</i>) NJ Office of Information Technology 300 Riverview Plaza, POB 212 Trenton, NJ 08625	2. Award Identification Number NT10BIX5570105
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3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of your award period. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., environmental assessment, design, rights of way) to structure your answer. (500 words or less)</i>

Since accepting the \$39.6 million BTOP award on September 15, 2010 the Office of Information Technology (OIT) has

- **Developed methods and procedures for reporting, documentation and record keeping**
- **Began team building and task assignments**
- **Began review of Request for Information responses to select broadband providers to build the network**
- **Began selection process for an Environmental Assessment consultant (a Special Award Condition of the grant)**

At this time, there have been no federal expenditures. The State of New Jersey has very specific procurement procedures that must be followed prior to engaging any contractors. As a result, the timing of some activities related to the buildout may need to be pushed out in order to accommodate the state's procurement laws and policies.

4. Performance Projections (Q2) <i>Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., environmental assessment, design, rights of way) to structure your answer. (500 words or less)</i>

- Prepare equipment for survey work
- Prepare area maps and rough route plans
- Survey and design fiber routing
- Develop routing maps
- Develop material list for cable build-out
- Produce documentation for Customer, NJEDge, to submit complete 4th party pole agreement required for license
- Customer will submit 4th party agreement applications
- Survey buildings for pathway entrance and routing to equipment room
- Develop site plans for proposed building entrance and internal routing
- Submit plan for approval and building

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

5a. Typed or Printed Name and Title of Authorized Certifying Official Adel W. Ebeid	5c. Telephone (<i>area code, number and extension</i>) 609-984-4082
	5d. Email Address

OMB CONTROL NO. 0660-0035
EXPIRATION DATE: 11/30/2010

	Adel.ebeid@oit.state.nj.us
5b. Signature of Authorized Certifying Official	5e. Date Report Submitted (<i>Month, Day, Year</i>) November 29, 2010

According to the Paperwork Reduction Act, as amended, no person is required to respond to, nor shall any person be subject to penalty for failure to comply with, a collection of information subject to the requirements of the PRA, unless that collection of information displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 1 hour and 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Anthony G. Wilhelm, Director, Broadband Technology Opportunities Program, Office of Telecommunications and Information Applications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 4887, Washington, D.C. 20230.